



Singapore
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Ng Yenn Kae, Early Childhood Educator

An Aspiring and Passionate Early Childhood Educator

Undergraduate at Singapore University of Social Sciences'

Bachelor of Early Childhood Education with Honours

L2-Certified EC Educator

Education

Bachelor of Early Childhood Education with Honours, Singapore University of Social Sciences

August 2023 — Present

- Expected to graduate in May 2027

Early Childhood Development and Education, Ngee Ann Polytechnic

April 2020 — May 2023

- Graduated in May 2023
- Received 'A' Grade in:
 - Year 1: IT Applications
 - Year 2: Early Numeracy
- Received 'B+' Grade in:
 - Year 1: Child Development 1, Language and Literacy
 - Year 2: Social & Emotional Learning, Professional Communication 2, Practicum 2
 - Year 3: Effective Learning Environment for Young Children, Curriculum Planning and Implementation, Student Internship Programme
- Received ECDA Training Award (2020 – 2023)

GCE 'O' Levels, Convent of the Holy Infant Jesus (CHIJ) Secondary (Toa Payoh)

January 2015 — December 2019

- Attained 5 'O' Level passes
- Distinction in Literature in English
- Was in the EXCO in my CCA: IJ Media Club
 - Treasurer/vice president from 2017-2019

Work History

Relief Staff at Edusmart

May 2024 — July 2024

- Carried out planned lessons for the children
- Collaborated with school staff to develop lesson materials

Retail Assistant at MUJI (Singapore)

February 2023 — June 2023

- Interact with customers and ensure that their needs are met

- Assist in carrying out store duties, e.g. replenishing stock, folding the clothes

Cafe Worker at Grin Affair, Singapore

September 2022 — January 2023

- Took part in the preparation of the gelatos and learned the basics of making coffee
- In charge of the store during the afternoon, where I had to deal with customers' needs, making sure that everything served to them was of standard.
- Developed interpersonal skills and customer service

Preschool Teacher (Internship) at My First Skool, Whampoa 2

February 2022 — August 2022

- Assisted the host teacher in implementing lessons and taking care of a class of 20 children
- Came up with my own lesson plans and handmade teaching aids, using them to go through the lessons with the children
- Helped the centre in organising and carrying out activities for the whole centre, during celebrations like National Day, etc.
- Performed daily routines like, bringing children to the toilet and bringing them outdoors with my host teacher.

Preschool Teacher Assistant at Star Learners, Thomson

October 2021 — November 2021

- Planned and implemented 3 lessons, focusing on Numeracy, Motor Skills Development and Language and Literacy
- Assisted the teachers in the centre in daily routines, taking care of them during nap time, bringing them to the toilet
- Developed classroom management skills as this was the first time I had implemented a lesson to a class of children

Retail Staff (Part-Time) at BATA

January 2020 — January 2021

- Interacted with customers and ensured that their needs were met
- Assisted the store manager in taking stock and exchanging/returning customers' items when required

Preschool Teacher Assistant at Little Greenhouse, Hougang

August 2020 — August 2020

- Assisted the teachers in the children's day-to-day activities
- Performed daily routines such as changing of diapers and clothes, and took care of the children during nap and break times

Co-curricular
Activities &
Volunteer Work

Pubs Member at PlaypenforTeachers

January 2025 — Present

- Core team member of my major's interest group
- Part of the publications team, and designed multiple posters for events

Treasurer at CHIJ Secondary (TPY)

April 2017 — April 2019

- Planned and coordinated bonding sessions/outings for members
- Represented the school in a 24-hour competition by The Straits Times, for their National Youth Media Club Competition
- In 2019:
 - Received the Edusave Award (EAGLES) for demonstrating good leadership and service
 - Received the Mother St. Mathilde Award for outstanding leadership

VIA: Volunteer at Star of the Sea Childcare Centre

June 2018 — June 2018

- In-charge of a group of 10 K1s, planning activities to occupy their time, assisted in taking care of them throughout the days

Student Leaders' (SL) Camp at CHIJ Secondary (TPY)

November 2017 — November 2017

- Selected to participate in the camp as the only Secondary 2 student from my CCA

Facilitator (AEP) at CHIJ Secondary (TPY)

March 2017 — March 2017

- Partnership with CHIJ (Toa Payoh) Primary for two weeks
- Planned and carried out printmaking activities for the Primary School Art Club students
- Facilitated the activities and ensured the safety of the students during the sessions

Participant (AEP) at CHIJ Secondary (TPY)

July 2016 — July 2016

- Selected to go for the trip to visit a local artist in Malacca, who invited us to his house for 3 days to complete an art project with him

Facilitator at CHIJ Secondary (TPY)

April 2016 — April 2016

A partnership with Xinghua Primary School

- Planned and carried out a tour around the art facilities in CHIJ Secondary for their Art Club students to view
- Facilitated the tour, answering questions and providing information whenever necessary

Languages

☒ **English** Native speaker

☐ **Chinese** Very good command

Skills

☒ **Leadership Skills**

☐ **Critical thinking and problem solving**

☐ **Effective Time Management**

☐ **Ability to Work in a Team**

☐ **Customer Service**

☐ **Communication Skills**

☐ **Microsoft Office**

☐ **Microsoft PowerPoint**

☐ Microsoft Excel

☐ Canva

☐ Capcut

☐ Organisational Skills

LinkedIn URL

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